



SIBT CODE OF PRACTICE

Duty of Care:

- 1.1 The professional duty of the school is to competently assist the students' learning process endeavouring to support the student when and wherever possible.
- 1.2 The school shall maintain the highest standard of professional conduct and duty of care for its students.
- 1.3 Under no circumstance shall the school or its employees knowingly act in a way that could adversely affect the learning process of the student.
- 1.4 The school and staff will demonstrate a genuine interest in student welfare and will provide student guidance services as necessary.
- 1.5 The school's Code of Practice is disseminated to all staff and students.

Professional Conduct:

- 2.1 The school and staff shall have respect for individual religious, spiritual, political and social views of any individual student irrespective of race, age, sex, colour, ethnic origin, differing abilities, sexuality, creed or marital status.
- 2.2 Professional, legal and proper conduct will be paramount in the school's relations with students. School staff must be courteous, respectful and show dignity to all students. Their attitude must be competent and empathetic and encourage an uplifting attitude to the students in their desire to gain academic and practical skills and knowledge. School staff should not engage in professional activities while under the influence of alcohol, drugs, or other substances that would impair their judgement.
- 2.3 The school and staff recognise their responsibility when relaying personal opinions and/or school policies and when interpreting and/or conveying scientific or empirical knowledge to school students and/or the general public.
- 2.4 The school and school staff shall not knowingly provide false information to students.
- 2.5 The school and staff shall not knowingly teach or demonstrate unsafe or inappropriate skills and practices.
- 2.6 The school and staff shall at all times show due respect and co-operate with other training organisations.
- 2.7 The school and staff will never state that any technique or skill is guaranteed to provide recovery or cure.
- 2.8 The school and staff shall at no time take part in or promote any activity, verbal or otherwise, which will reflect improperly or denigrate the standing of orthodox or alternative therapies or any other practitioner or organisation.
- 2.9 The school will recruit students for courses in an ethical and professional manner and be honest and accurate in its advertising.
- 2.10 The school and its staff will remain flexible in its training delivery methods and procedures and be open to the individual needs of students and endeavour to meet those needs at every opportunity.
- 2.11 The school assessment procedures are reviewed and updated regularly and meet with national assessment principles. A grievance appeal pathway is available for students when necessary.
- 2.12 Course fee options and charges will be stated clearly in the advertising of courses, seminars, modules or workshops, and the school's refund policy will be clearly stated in the schools Rules and Regulations information.

Confidentiality:

- 3.1 The school or staff may not disclose information obtained in confidence from or about a student or clinic client unless consent has been given.